

## Withdrawal Policy

1) Withdrawal within a month of completing admission formalities:

Registration fee: Non -refundable.

One time admission fee: Non-refundable except in transfer cases where 50% will be refundable.

ADF & other facilities: Non-refundable except in transfer cases where 50% will be refundable

Security: Refundable.

Tuition fee: ☆ No Fee to be charged if Child has not attended any Classes.

☆ One month Fee to be charged if Child has attended Classes.

2) Withdrawal between one to three months of completing admission formalities

Registration fee: Non -refundable.

One time admission fee: Non-refundable except in transfer cases where 30% will be refundable.

ADF & other facilities: Non-refundable except in transfer cases where 30% will be refundable

Security: Refundable.

Tuition fee: ☆ Tuition fee to be charged (Even if the Classes are not attended)

3) Withdrawal after three months of admission:

Registration fee: Non -refundable.

One time admission fee: Non-refundable.

ADF & other facilities: Non-refundable.

Security: Refundable.

Tuition fee: ☆ Tuition fee to be charged (Even if the Classes are not attended)

Name & Signature of Father

Name & Signature of Mother

Date - \_\_\_\_\_